

UNIVERSITY OF CALIFORNIA, LOS ANGELES

AMERICAN LANGUAGE CENTER
UCLA Extension

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To Whom It May Concern.

This letter serves to verify the participation of **Roy Chan** in our Academic Intensive English Program both as an observer and as a tutor

Roy, over the course of 25 hours, observed grammar, writing, reading, and pronunciation classes at our "High Beginning" (102) level, as well reading, writing, and "grammar workshop" classes at our "Advanced I" (105) level.

In addition, Roy played an invaluable role in helping one of our students (a female from Jamaica) with basic reading and writing. I would like to personally stress this service and commend Roy for taking on this task. Although the student is orally proficient in English, Roy provided her with over eight hours of one-on-one tutoring to help her go beyond her very rudimentary literacy skills.

I greatly appreciate Roy's contributions to our program. I believe he has a bright future ahead of him as an international educator.

Please feel free to contact me if you need other information.

Best wishes,

Bob

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