

# Roy Y. Chan, M.A.

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W: <http://scholar.harvard.edu/roychan>

# RYC

## Education

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### Indiana University, Bloomington

June 2015 – June 2020

Doctor of Philosophy (Ph.D.) (*part-time*)

Education Policy Studies, School of Education

Minor: Philanthropic Studies, Lilly Family School of Philanthropy

### Harvard University

August 2014 – December 2014

Special Student – Graduate School of Education

### Boston College

August 2012 – December 2014

Master of Arts (M.A.)

Certificate, Apprenticeship in College Teaching (ACT)

Higher Education Administration, Lynch School of Education

### University of Pennsylvania

January 2012 – May 2012

Non-Degree – Graduate School of Education

### The University of Hong Kong

August 2010 – November 2011

Master of Education (M.Ed.)

Higher Education Policy, Faculty of Education

### University of California, Irvine

September 2005 – June 2009

Bachelor of Arts (B.A.)

Criminology Law & Society, School of Social Ecology

Minors: Anthropology, English, and Educational Studies

## Work Experience

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### China California Heart Watch

January 2011 – present

Board Member

- Successfully secured over \$200,000 USD in private giving from large-scale philanthropic organizations, external groups, and community supporters between 2011 and 2015.
- Recruited undergraduate and graduate students to participate in the annual summer and winter internship programs in rural Yunnan Province, China.
- Attended, participated, and engaged in annual career fairs to distribute program flyers and recruitment flyers on China Cal internship opportunities at Indiana University, Boston College, Boston University, University of Pennsylvania, Saint Joseph's University, New York University, Harvard University, and University of California, Irvine.
- Conducted, performed, and organized phone interviews with prospective student interns, and coordinated summer/winter program logistics in Yunnan Province, China.
- Communicated with board members on a monthly basis regarding fundraising progress, and updated social media platforms (Facebook, LinkedIn, Twitter, etc.) on current activities at China Cal.

### HKU Alumni Association of New England (HKUAANE)

September 2013 – September 2015

Executive Director



- Developed, planned, and initiated alumni relations programs and events among former students and employees of the University of Hong Kong (HKU).
- Organized, planned, and hosted the inaugural "HKUAANE Meet & Greet with HKU Vice-Chancellor & President Peter Mathieson" at Hong Kong Restaurant Harvard Square in Cambridge, MA on May 3, 2015.
- Invited, engaged, and recruited Professor Robert S. Ross from Harvard University Fairbank Center for Chinese Studies to serve as keynote speaker for the "11th Annual HKUAANE Fall 2015 Luncheon."
- Established, created, and launched an official HKUAANE website to help members connect with current and past HKU alumni and friends in the New England region (<http://www.hkuaane.org>).
- Recruited, selected, and created an executive committee to lead the Association's philanthropic efforts in the New England region.

**Boston College, Information Technology Services (ITS)      September 2014 – May 2015**

*Graduate Technology Consultant (GTC)*

- Provided local computing and communications support to faculty members and staff in the College of Arts and Sciences at Boston College.
- Maintained, revised, and updated computer hardware, software and networking standards in the TC Humanities Office, and collaborated with TC staff on various problems or issues arising from computer malfunction.
- Monitored the status of all work related issues submitted on the HP IT Service Center platform, and assisted TC staff to resolve faculty issues in the highest level of customer service to all members in the College of Arts and Sciences.

**Boston College, Office of International Programs (OIP)      September 2013 – May 2014**

*Graduate Assistant*

- Scheduled weekly meetings with faculty members, staff and students, and supported on-going OIP projects (global citizenship, civic engagement, international education week) with study abroad advisors and consultants at Boston College Study Abroad Office.
- Maintained, updated, and reorganized the OIP office calendar, and updated the OIP database.
- Assisted, guided, and advised undergraduate students on the application process for both internal and external study abroad programs at Boston College.

**Boston College, Office of Residential Life      August 2013 – May 2014**

*Resident Assistant (RA)*

- Supported, mentored, and advised senior residents in Rubenstein Hall, and acted as a professional resource for residents on-campus at Boston College.
- Planned, implemented, and evaluated monthly programs for the community or building, and attended weekly staff meetings and professional staff development events.
- Attended weekly or biweekly one-on-one meetings with the Resident Director, and conducted building rounds in a weekly duty rotation.
- Assisted with semester opening/closing and additional duty as needed, and supported the Office of Residential Life in its mission to create an inclusive and supportive educational environments.

**Boston Ballet      September 2012 – May 2014**

*College Ambassador Student Manager*

- Created, facilitated, and organized on-campus information sessions with 3-4 College Student Ambassadors to promote the Boston Ballet brand at Boston College Morrissey College of Arts & Sciences.
- Distributed, promoted, and posted Boston Ballet materials throughout the Boston College campus.
- Compiled, collected, and prepared activity reports (i.e., tracking flyer distribution for ticket sales, tracking Student Ambassador's social media posts, etc.) under the direction of John Fernandes.



## Professional Affiliations

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Member, NAFSA: International Education Association  
Associate Member, Association of International Education Administrators (AIEA)  
Graduate Student Member, Association for the Study of Higher Education (ASHE)  
Graduate Student Member, Council for Advancement and Support of Education (CASE)

## Summer Study Abroad

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Course: Ecuador Higher Education Tour, Summer 2014  
My Ecuador Trip. Quito, Ecuador

Course: Higher Education Policy and Planning, Summer 2013  
Shanghai Jiao Tong University, Graduate School of Education. Shanghai, China

Course: Nurturing Economics in Global Education, Summer 2012  
Sung Kyun Kwan University, International Summer Semester. Seoul, South Korea

Course: U.S. Students Abroad: Lessons from Rome in Cultural Immersion, Summer 2011  
Loyola University Chicago, School of Education. Rome, Italy

Course: China and the World: Chinese Foreign Policy since 1949, Summer 2010  
London School of Economics-Peking University (LSE-PKU). Beijing, China

Course: Introduction to Mandarin, Summer 2007  
Beijing Language & Culture University, Beijing, China

## Relevant Skills

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Team Work | Communication | Innovation | HTML and CSS | Blogger.com | WordPress | Time Management | Organization | Creativity | Social Media | Enthusiasm | Event Management | Negotiating Sponsorship | Adaptability | Public Speaking | Systems Thinking | Community Service | Philanthropy | Fundraising | Photography | Mediation | CPR and First Aid | SPSS 20 | NVivo 10 | MS Office | Photoshop | InDesign

## References

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- 1) Robert C. Detrano, M.D., Ph.D., *Professor & Executive Director*, China California Heart Watch, University of California at Irvine, School of Medicine, Irvine, CA 92697; [rdetrano@uci.edu](mailto:rdetrano@uci.edu), (949)-737-1637
- 2) Paul Emery, *Manager*, Boston College, Information Technology Services (ITS), Stokes Hall, Room 153N, 140 Commonwealth Ave., Chestnut Hill, MA 02467; [paul.emery@bc.edu](mailto:paul.emery@bc.edu), (617)-552-6309
- 3) John Fernandes, *Marketing Manager*, Boston Ballet, 19 Clarendon Street, Boston, MA 02116; [jfernandes@bostonballet.org](mailto:jfernandes@bostonballet.org), 617-456-6260
- 4) Nick J. Gozik, Ph.D., *Director and Lecturer*, Boston College, Office of International Programs (OIP), 140 Commonwealth Ave., Chestnut Hill, MA 02467; [nick.gozik@bc.edu](mailto:nick.gozik@bc.edu), (617)-552-3827
- 5) Diane L. Lamperts, *Director of UCI Chancellor's Club*, University Advancement, 100 Theory, Suite 250, Irvine, CA 92697; [dlampert@uci.edu](mailto:dlampert@uci.edu), (949)-824-9663