



Long Beach Poly High School  
1600 Atlantic Avenue  
Long Beach, CA 90813  
(562) 591-0581

September 24, 2001

Dear Parents and Guardians of Roy Chan,

Since the Business Academy was established at Long Beach Polytechnic High School seven years ago, the primary goal has been to prepare our students for college and entry into the business world.

This year, in order to facilitate this goal, we are inviting students to participate in a program titled, "**Power Skills**". The "**Power Skills**" seventh period elective class is being offered to selected tenth grade Business Academy students based on their grade point average and standardized test scores. We anticipate that the "**Power Skills**" class will provide students with tools to assist them in preparing to attend a four year college or university.

Qualified Business Academy students and their parents and guardians are encouraged to attend an informational meeting on:

*Thursday, October 4, 2001  
At 5:30  
In room 409*

Please confirm your interest in attending this meeting by returning the response coupon below to **Ms. Hughes by Monday, October 1.**

Whether or not you choose to attend our "**Power Skills**" meeting, the Business Academy staff looks forward to seeing you at Long Beach Poly during Back to School Night on October 5!

Sincerely,

Michael Tinsley  
Lead Teacher  
Business Academy

Debbie Hughes  
Counselor  
Business Academy

++++  
Yes, I plan to attend the "Power Skills" informational meeting on Thursday, October 4, 2001 in room 409. (Return this to Ms. Hughes by Monday, October 1.)

Student Name \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_